

**MINUTES
VILLAGE OF LAKE PARK
PLANNING BOARD
3801 LAKE PARK ROAD, LAKE PARK, NC
JUNE 19, 2018**

Planning Board Members Present: Jonathan McDaniel, Bjarne Hansen, and Harrison Walser.

Village Attorney: Ken Swain

Zoning Administrator: Cheri Clark

Call to Order: Jonathan McDaniel called the June 19, 2018 meeting to order.

Pledge of Allegiance: Jonathan McDaniel led the Pledge of Allegiance.

Public Comments: There were no public comments.

Approval of Minutes: Bjarne Hansen made the motion to approve the April 17, 2018 Planning Board minutes as presented. Harrison Walser seconded the motion. Vote – Unanimous.

Changes to the Agenda: There were no changes to the Agenda.

UDO Article 8 – Use Regulations: Cheri Clark shared that the Dr. Robyn Stuber, our Benchmark Consultant will no longer be our Consultant effective June 30th. Over the last 9 months, the Planning Board has been working on numerous suggested updates and clarifications to the UDO. Suggested changes include:

1. 3.1.6.4 – Add language to require a stamped survey showing property boundaries, setbacks, and proposed locations of development, and additional information as requested by the Ordinance Administrator for all zoning permit applications.
2. 6.2.2 – (B) and (C) - Add descriptive language to definition of Village Commercial District and General Business District.
3. 8.1.3 – Add language to clarify Uses Not Specifically Listed offering how the Administrator will determine most similar use to reduce subjectivity in applying the ordinance.
4. Table 8.1 – Add NAICS Codes for uses. This table has been updated per Planning Board comments and concerns, specifically kennels, bars and nightclubs, and number of pets
5. 9.9.3 – Add Section on Telecommunications Facilities. Various small town ordinances throughout the state were used to determine appropriate language for the Village's needs.
6. 9.9.4 – Add Section on Small Wireless Facilities.
7. Appendix A – Add definitions for "Fence," "Stealth or Concealed Wireless Support Structure," and "Telecommunication Tower."

Planning Board will be reviewing all of the proposed text amendments at the next meeting.

Council Liaison: Planning Board requested that Cheri Clark reach out Benchmark concerning Dr. Stuber's replacement.

Board Comments: There were no board comments.

Setting Agenda for Next Month's Meeting: No changes to the agenda. Planning Board is moving the July meeting to July 24, 2018 at 7 pm.

Adjourn: Bjarne Hansen made the motion to adjourn. Harrison Walser seconded the motion.
Vote – Unanimous.

Respectfully Submitted,



Cheri Clark
Village Administrator

